

MIST-BIRKENFELD RURAL FIRE PROTECTION DISTRICT

**12525 Hwy 202, Mist, OR 97016
(503) 755-2710 or FAX (503) 755-2556**

Special Board Meeting Minutes
October 7, 2026

Board Members Present:

Pamela Owen (President), Larry Boxman (Vice-President), Paul Ramsey (Personnel Representative), Diana Keeney (Treasurer)

Staff Present:

Fire Chief Joe Kaczinski, Training Division Chief Will Steinweg, Director of Administrative Services Marianne Berg.

Others Present:

-Barbara Smith, Peggy Weiner, Julie Benes, Julie Cano, Kathy Hamm, Lindsay Nokovic (Via Zoom), Anonymous (Via Zoom), Elijah Marchant (Via Zoom), Kendall Nelson (Via Zoom), Steve Berg (Via Zoom), Jenn Gaddis (Via Zoom), Michael Galassi (Via Zoom)

A. Flag Salute

-The meeting was called to order at 17:30 hours by President Pamela Owen with the flag salute.

A motion was made by Director Paul Ramsey to enter Executive Session. Director Larry Boxman seconded the motion. Directors Pamela Owen, Paul Ramsey, Larry Boxman, and Diana Keeney gave a yes vote. The motion carries.

O. Executive Session

- ORS192.660(2)(f) - to consider information or records that are exempt by law from public inspection
- ORS192.660(2)(h) - to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

-Before entering executive session, Board President Pamela Owen read a statement regarding the process of Executive Session.

Open session paused at 5:31 p.m.

The Open session board meeting resumed at 6:24 p.m.

A motion was made by Director Larry Boxman to delegate authority to the Board President to respond to the Notice of Violation of Public Meetings Law in the manner discussed in Executive Session. Director Paul Ramsey seconded the motion. Directors Pamela Owen, Paul Ramsey, Larry Boxman, and Diana Keeney gave a yes vote. The motion carries.

A motion was made by Director Larry Boxman to retain the legal services of Jennifer Gaddis of Garrett Hemann Robertson, PC to represent the Board. Director Diana Keeney seconded the motion. Directors Pamela Owen, Paul Ramsey, Larry Boxman, and Diana Keeney gave a yes vote. The motion carries.

A motion was made by Director Larry Boxman to delegate authority to the Board President to enter into a Professional Services Contract on behalf of the Board. Director Paul Ramsey seconded the motion. Directors Pamela Owen, Paul Ramsey, Larry Boxman, and Diana Keeney gave a yes vote. The motion carries.

Meeting Adjourned:

A motion was made by Director Larry Boxman to adjourn the meeting at 6:29 p.m. Director Diana Keeney seconded the motion. Directors Pamela Owen, Paul Ramsey, Larry Boxman, and Diana Keeney gave a yes vote. The motion carries.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Pamela Owen".

Pamela Owen
Board President
MCB